

# Minutes – March 1, 2012

## SRC Executive Committee - Steering

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Thursday, March 1, 2012	12:00 pm – 12:45 pm	Via Phone Conference due to weather
Meeting called by	P. Neal Meier Ph.D. (Chair) at 12:00pm	
Members Present	Ellie Marshall, Sam Liss, Don Parrish, Diane Dalmasse	
Members Absent	Jennifer Whitmore	
SRC Liaison	James Smith, DVR Budget and Policy Manager	
SRC Coordinator	Rebekah M. Stephens	
Interpreters	-----	
Speakers/Presenters	Amber Fulcher, Vermont Assistive Technology Program, Director	
Facilitator	-----	
1. Today's Agenda		
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<b>Discussion</b>	James Smith requested adding an agenda item, "AT (Assistive Technology) Advisory Council" discussion.	
<b>Conclusions</b>	"AT Advisory Council" discussion added to agenda as item #5. Other business moved to item #6.	
2. Approval of Minutes – January 5, 2012 Committee Meeting		
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<b>Discussion</b>	Don noted a couple of typos and wording issues on minutes. Item #3 – wording should read "P. Neal Meier <u>asked</u> to have a motion ...." And take out last sentence and replace with " <u>No motion made.</u> " Item #4 Chip Evans is a <u>state</u> employee not VR. And it is Vermont Psychiatric <u>Survivors</u> not Advisors.	
<b>Conclusions</b>	Don moved to accept minutes as corrected. Sam 2nded. Minutes approved unanimously.	
Action Items		Person Responsible
Minutes to be corrected and uploaded to VT SRC website		Rebekah M. Stephens
		3/30/2012
3. Review of 4 <sup>th</sup> Annual Retreat Report and Development of Action Plan		
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<b>Discussion</b>	Due to the weather this meeting was held via phone conference. Today's meeting is an abbreviated meeting. This agenda item needs to be discussed during a full committee meeting.	
<b>Conclusions</b>	This agenda item is held over until May 3, 2012 Steering Committee meeting.	
Action Items		Person Responsible
This agenda item to be put on May 3, 2012 Steering Committee agenda		Rebekah M. Stephens
		4/23/2012
4. Brief Overview of SRC website		
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<b>Discussion</b>	Rebekah walked members through some of the changes that have been made to the VT SRC website, including the addition of a "library" page. Electronic PDF versions of resource materials can be added to this page. The goal is to make the website as user friendly as possible. Committee members had a few suggestions: Change home headers for "Members" to "Members Information" and add a Membership header. Also committee members agree that emails for SRC members should be added to contact information on website.	
<b>Conclusions</b>	Website is shaping up nicely.	
Action Items		Person Responsible
Continue work on website		Rebekah M. Stephens
		ongoing
5. AT (Assistive Technology) Advisory Council (Board) Discussion		
-----	James Smith, DVR Budget and Policy Manager and Amber Fulcher, AT Program Director	
<b>Discussion</b>	The AT Program is funded through the RSA (Rehabilitation Services Agency). The AT Program is required by the RSA to have a formal advisory board (council). James and Amber provided the Steering Committee members with a comparison chart showing the similarities and differences between the membership requirements for the AT Advisory Council and the SRC. It is James and Amber's suggestion that the SRC become the formal advisory council for the AT Program. They feel	

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that “there seems to be significant overlap and opportunities in doing this.” The AT Advisory Council’s tasks include: Assisting in review of state plan, giving input on new projects and providing direction to keep Program on track. Amber feels duplication of membership could be avoided by having the SRC act in the role of AT Advisory Council. James shared that VR wants the AT Program to become a core program for VR with significant future expansion. He believes it would be a natural extension of the SRC to advise on this program. The time commitment for this council would be on a quarterly basis. The underlying federal law is the “Federal Assistive Technology Act”. RSA provides federal oversight. The Committee members had some concerns regarding the “AT Advisory Council” requirement that “Council majority of not less than 51% are individuals with disabilities who use AT or their family members.” Committee members suggested setting up a standing subcommittee on AT or convening an ad hoc meeting to discuss this issue in more depth.		
<b>Conclusions</b>	An ad hoc meeting will be convened in April. Don, Ellie and Sam have agreed to participate with Amber. Neal asked to be kept in the loop. The ad hoc meeting will address feasibility, time commitment and membership of AT Advisory Council.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Email Amber email contact information for ad hoc meeting participants and Neal.	Rebekah M. Stephens	3/6/2012
Arrange and schedule ad hoc meeting	Amber Fulcher	TBD
Contact all ad hoc members with April meeting time and location	Amber Fulcher	TBD
<b>6. Other Business</b>		
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<b>Discussion</b>	Sam Liss gave a brief overview of upcoming legislative gathering. It is to take place at the Statehouse on April 18, 2012 from 7:45am – 9:45 am. Christine Kilpatrick is putting together a power point presentation for the event. The April agenda for the SRC was discussed. The focus of April’s meeting is the panel on “What Works to Create Successful Case Closures for People with Mental Health Disabilities?” All panel members are scheduled to attend. Ellie Marshall has done a great job planning this panel.	
<b>Conclusions</b>	The April agenda will include the standard consent agenda items, director’s report, approval of minutes and other business. The panel will be the focus of the April SRC meeting.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
None	n/a	n/a
<b>7. Adjournment</b>		
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<b>Discussion</b>	Don Parrish moved to adjourn. Sam Liss 2nded.	
<b>Conclusions</b>	Meeting adjourned at 12:45 p.m. Unanimously.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Draft minutes respectfully submitted to committee for Approval	Rebekah M. Stephens	3/30/2012
Minutes approved by Steering Committee	Steering Committee	5/3/2012
Approved minutes uploaded to website <a href="http://www.VTSRC.org">www.VTSRC.org</a>	Rebekah M. Stephens	6/1/2012