

# Minutes – May 5, 2016

## SRC Executive Committee - Steering

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Thursday, May 5, 2016	12:00 pm – 1:30 pm	Vermont Association for the Blind & Visually Impaired (VABVI) 60 Kimball Avenue South Burlington, VT 05403	
Meeting called by	Adam Leonard, Chair at 12:11 p.m.		
Members Present	Alaina Clements, Sam Liss, Diane Dalmasse and Leslie Walker Mitchell		
Members Absent	n/a		
SRC Liaison	Unable to attend today's meeting		
SRC Coordinator	Rebekah M. Stephens		
Interpreters	-----		
Speakers/Presenters	-----		
Guests	-----		
1. Today's Agenda			
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<b>Discussion</b>	Sam Liss moved to accept. Alaina Clements 2 <sup>nd</sup> .		
<b>Conclusions</b>	Today's agenda accepted.		
Action Items		Person Responsible	Deadline
None		n/a	n/a
2. Approval of Minutes – March 3, 2016 Committee Meeting			
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<b>Discussion</b>	Sam Liss moved to approve. Alaina Clements 2 <sup>nd</sup> . Adam Leonard mentioned an error under #6. "Discussion – Communication with DBVI SRC" 2 <sup>nd</sup> sentence – WOIA should be WIOA.		
<b>Conclusions</b>	Rebekah Stephens will correct error on minutes. March 3, 2016 Committee meeting minutes approved with correction.		
Action Items		Person Responsible	Deadline
Correct error under #6. "Discussion – Communication with DBVI SRC"		Rebekah Stephens	5/13/2016
Upload approved minutes to <a href="http://www.VTSRC.org">www.VTSRC.org</a>		Rebekah Stephens	5/13/2016
3. Discussion and Approval of June 2, 2016 SRC Meeting Agenda			
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<b>Discussion</b>	Sam Liss and Diane Dalmasse recommended contacting Bryon MacDonald of the World Institute on Disability (WID) and seeing if he is available to participate by phone in the Career Access Project presentation and discussion. The presentation and discussion will be scheduled for 1 hour. Committee members agree. A 10-minute discussion "Disability Summit" to be added to agenda. Include a "Legislative Wrap-Up" from Sam under "Other Business".		
<b>Conclusions</b>	Rebekah Stephens to reach out to Bryon MacDonald.		
Action Items		Person Responsible	Deadline
Invite Bryon MacDonald to June 2, 2016 SRC meeting		Rebekah Stephens	5/9/2016
Revise June 2, 2016 SRC meeting agenda and distribute		Rebekah Stephens	5/20/2016
4. Discussion – Possible Future Disability Summit: Combining with SRC Annual Retreat & Location			
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<b>Discussion</b>	Committee members discussed combining the SRC Annual Retreat with the Disability Summit. Committee members agree that not combining the two events would be preferable. Committee members suggested holding the Disability Summit in November 2016. Committee members would like Terri O'Shea to facilitate the 2016 SRC Annual Retreat. Gifford Hospital was suggested as a		

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possible location for the Retreat. Adam Leonard suggested adding a “Discussion - Debrief of SRC Annual Retreat: what we liked about the Retreat, what we didn’t like, where do we want to go?” to the December 1, 2016 full SRC meeting. Committee members agreed. Committee members discussed the Retreat agenda.		
The committee members suggested a 30 to 45 minute warm up activity in the morning followed by a topic discussion. After lunch the review of committee reports, discussion on 2016 and the setting of 2017 goals. One possible topic may be the “VT Medical one payor system and its impact on individuals with disabilities.”		
In regards to the Disability Summit, Committee members would like to set up a small workgroup around planning and scheduling the Summit. Discussion on Disability Summit added to June 2 <sup>nd</sup> full SRC meeting agenda.		
<b>Conclusions</b>	SRC Annual Retreat and Disability Summit are to be held separately.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Contact Terri O’Shea to facilitate 2016 9th Annual SRC Retreat	Rebekah Stephens	5/16/2016
<b>5. Recruitment Update</b>		
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<b>Discussion</b>	Rebekah Stephens provided update of current recruitment efforts. Applications for Max Barrows, Jessalyn Gustin, Mark Hastings, Michelle Paya and Sherrie Brunelle were temporarily delayed due to staff changes. However, they have now been forwarded to AHS. I have notified all of the applicants. James Smith recommended Brian Smith of the Department of Mental Health for the SILC representative slot. Diane Dalmasse suggested contacting Sarah Launderville to see if she would like to come back to the SRC. Sarah is eligible to return on 10/1/2016. Efforts to secure a representative from the Agency of Education (AOE) and the state Workforce Investment Board (WIB) have been unsuccessful. Diane offered to reach out directly to her counterparts in these agencies.	
<b>Conclusions</b>	Recruitment efforts are on track. Diane will cc Rebekah Stephens on all emails to the Agency of Education and Department of Labor.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Continue recruitment efforts	Rebekah Stephens	on-going
<b>6. Other Business</b>		
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<b>Discussion</b>	Adam Leonard shared that he loves getting the input from the VR Regional Managers. He would like to see this done annually. Committee agrees.	
<b>Conclusions</b>	Include VR Regional Managers on a 2017 full SRC meeting agenda.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Include VR Regional Managers on a 2017 full SRC meeting agenda	Rebekah Stephens	TBD
<b>7. Adjournment</b>		
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<b>Discussion</b>	Sam Liss moved to adjourn. Alaina Clements 2 <sup>nd</sup> .	
<b>Conclusions</b>	Adjourned at 1:07 p.m.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Draft minutes submitted for approval	Rebekah Stephens	6/3/2016
Draft minutes uploaded to website <a href="http://www.VTSRC.org">www.VTSRC.org</a>	Rebekah Stephens	6/3/2016
Draft minutes emailed to Committee members	Rebekah Stephens	6/3/2016
Minutes approved by Committee	Committee members	9/1/2016
Approved minutes uploaded to website <a href="http://www.VTSRC.org">www.VTSRC.org</a>	Rebekah Stephens	9/9/2016