

# Minutes – March 8, 2017

## SRC Executive Committee - Steering

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Wednesday, March 8, 2017	11:00 am – 1:00 pm	VABVI 60 Kimball Avenue South Burlington, VT 05403	
Meeting called by	Adam Leonard, Chair at 11:00 a.m.		
Members Present	Sam Liss and Jessalyn Gustin (via phone)		
Members Absent	Diane Dalmasse		
SRC Liaison	James Smith, DVR Budget and Policy Manager		
SRC Coordinator	Rebekah M. Stephens		
Interpreters	-----		
Speakers/Presenters	-----		
Guests	-----		
1. Today's Agenda			
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<b>Discussion</b>	No discussion. Sam Liss moved to accept. Adam Leonard 2 <sup>nd</sup> .		
<b>Conclusions</b>	Today's agenda accepted.		
Action Items		Person Responsible	Deadline
None		n/a	n/a
2. Approval of Minutes – January 13, 2017 & February 9, 2017 Committee Meetings			
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<b>Discussion</b>	Sam Liss moved to approve. Adam Leonard 2 <sup>nd</sup> . No discussion.		
<b>Conclusions</b>	Minutes approved.		
Action Items		Person Responsible	Deadline
Upload approved minutes to <a href="http://www.VTSRC.org">www.VTSRC.org</a>		Rebekah Stephens	3/15/2017
3. Discussion and Approval – April 6, 2017 SRC Meeting Agenda			
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<b>Discussion</b>	James Smith will do the Director's Report. Include AOE Committee update as a bullet under Committee Chair Updates.		
<b>Conclusions</b>	Rebekah Stephens will make changes to draft agenda and distribute to full SRC.		
Action Items		Person Responsible	Deadline
Distribute draft agenda to full SRC		Rebekah Stephens	3/24/2017
4. Update & Discussion – SRC Video			
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<b>Discussion</b>	Stafford's Technical Center Video and Multimedia Communications Director has agreed to have her students do the video for the SRC. She recommends that the video be 30 to 45 seconds in length. Stafford does not charge a fee for this service, but will take a donation towards equipment. 2 or 3 individuals will participate in the video. It was suggested that Ben Wimett (prior SRC member), along with Adam Leonard and Samantha Brennan participate in the video. Short burst interview style conversations may be used in the video.		
<b>Conclusions</b>	Rebekah Stephens will reach out to Ben Wimett and Samantha Brennan. Adam Leonard agrees to participate in the video.		
Action Items		Person Responsible	Deadline
Contact Ben Wimett and Samantha Brennan – participation in SRC video		Rebekah Stephens	3/14/2017
Include "Update – SRC Video" on May 4, 2017 Steering Committee meeting agenda		Rebekah Stephens	4/21/2017

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5. Discussion – AOE Committee Mission Statement and Purpose		
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<b>Discussion</b>	Sam Liss gave a brief overview of why the AOE Committee was created. The SRC wanted the SRC committee structure to represent the overall goal of advocacy within the SRC. James Smith shared that before the formal creation of the AOE Committee, the SRC had ad hoc committees and SRC members were frustrated with the lack of direction of these ad hoc committees. The AOE Committee was established with a broad definition of function around advocacy. At the time of its creation, the AOE Committee's broad definition seemed to be a good idea. However, over the past couple of years, this broad definition has made it difficult for the AOE Committee to function adequately. The suggestion on the table today is to dissolve the AOE Committee. The SRC is made up of volunteers and dissolving the AOE Committee would allow the membership to focus its efforts on the two active committees of Policy & Procedures and Performance Review. Sam shared that part of the function of AOE is to advocate on behalf of VR. Jessalyn Gustin added that being new she has no history however, it has been unclear exactly what is the purpose of the AOE Committee. She does believe that advocacy should be a general underlying component of the full SRC. Suggestions were made that advocacy updates could be an "as needed" agenda item for the full SRC or if the need arises an ad hoc committee could be formed for specific advocacy issues. The Disability Summit was discussed. Ed Paquin forwarded the interest letter to his full membership a few weeks ago, there has been no response to date. The idea that the Disability Summit will be part of a larger VR Governor's Summit in the Fall is still on the table. However, it is unclear at this time if VR will be hosting a Governor's Summit in the Fall. AWARE is going live in September and VR will be shutting offices down for 2 weeks to transfer all data into the new system. VR is putting a lot of resources towards AWARE right now. Jessalyn suggested one more attempt at determining the level of interest in a Disability Summit from other partners. Jessalyn will reach out to Ed one more time, inviting anyone interested in partnering with the SRC in planning the Disability Summit, to an in-person meeting. Rebekah Stephens will be the contact person.	
<b>Conclusions</b>	The Committee members agree that dissolving the AOE Committee is a good idea. Adam Leonard will provide an update on this to the full SRC in April. Sam Liss would like the Policy & Procedures Committee to look at the SRC By-Laws Article IX. Section 3 and consider adding some specific language around advocacy. Jessalyn Gustin will reach out to Ed Paquin one more time. If the other disability partners do not express any interest, then the idea of an SRC Disability Summit will be tabled.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Include "Update – AOE Committee Dissolution" on April 6, 2017 full SRC meeting agenda	Rebekah Stephens	3/24/2017
Include "Discussion – SRC Bylaws Article IX. Section 3" on future P&P Committee meeting agenda	Rebekah Stephens	TBD
Reach out to Ed Paquin regarding Disability Summit interest	Jessalyn Gustin	4/1/2017
6. Update – SRC Support: VR Budget		
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<b>Discussion</b>	Sam Liss and Adam Leonard reached out to the Legislature. James Smith feels that people are aware of VR's fiscal plight. The feedback from the Legislature is that this a tight fiscal budget. VCIL (Vermont Center for Independent Living) and VCDR (Vermont Coalition for Disability Rights), along with other disability organizations have been advocating around funding for the disability services community. Sam testified in front of 4 legislative committees during Disability Awareness Day. Legislators wanted to know how many jobs and revenue will be lost because of the VR funding loss. Adam Leonard asked when will it be known if the advocacy efforts have been successful? It could be right up to the last day of the legislative meetings. James shared that he was asked to provide the Commissioner with information on VR's	

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historical budget cuts and what would have happened if re-allotment funding had not been received. The concern was that VR was funding core programs with one-time funding. James was able to provide the information and explain why VR made the decisions over the years and the choices not to leave money on table. He was able to explain that the loss of the re-allotment funding was a total surprise.		
<b>Conclusions</b>	Thank you, Sam and Adam for your efforts!	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
None	n/a	n/a
<b>7. Other Business</b>		
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<b>Discussion</b>	Committee members discussed holding an SRC Retreat this year. The SRC must consider VR's current fiscal situation and the strain on the volunteer membership. Rebekah Stephens has reached out directly to the Governor's Office regarding the outstanding membership applications. Rebekah is working on adding a more personal touch to the application process in hopes of improving the overall application approval process.	
<b>Conclusions</b>	Include Retreat discussion on May 4, 2017 Steering Committee meeting agenda. Committee members encouraged Rebekah's efforts with the Governor's Office.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Include "Discussion – Having a 2017 SRC Annual Retreat" on May 4, 2017 Steering Committee agenda	Rebekah Stephens	4/21/2017
<b>8. Adjournment</b>		
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<b>Discussion</b>	Sam Liss moved to adjourn. Adam Leonard 2 <sup>nd</sup> .	
<b>Conclusions</b>	Adjourned at 12:30p.m.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Draft minutes submitted for approval	Rebekah Stephens	4/6/2017
Draft minutes uploaded to website <a href="http://www.VTSRC.org">www.VTSRC.org</a>	Rebekah Stephens	4/6/2017
Draft minutes emailed to Committee members	Rebekah Stephens	4/6/2017
Minutes approved by Committee	Committee members	5/4/2017
Approved minutes uploaded to website <a href="http://www.VTSRC.org">www.VTSRC.org</a>	Rebekah Stephens	5/12/2017