

Minutes – March 1, 2012

SRC Policy and Procedure Committee

SRC Policy and Procedure Committee		
Thursday, March 1, 2012	9:30 am – 11:30 am	Meeting cancelled due to weather.
Meeting called by	Meeting cancelled due to weather. Not to be rescheduled. Agenda items to be carried forward to May 3, 2012 agenda.	
Members Present	-----	
Members Absent	-----	
SRC Liaison	-----	
SRC Coordinator	-----	
Interpreters	-----	
Speakers/Presenters	-----	
Facilitator	-----	
1. Today's Agenda		
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Discussion	Meeting cancelled due to weather. Not to be rescheduled.	
Conclusions	March 1, 2012 agenda items to be carried forward to May 3, 2012 agenda.	
2. Approval of Minutes – January 5, 2012 Committee Meeting		
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Discussion	n/a	
Conclusions	Carry forward to May 3, 2012 agenda.	
Action Items		Person Responsible
Put on May 3, 2012 agenda		Rebekah M. Stephens
		Deadline
		4/23/2012
3. HIV policy update – (Chapter 201 Section III Part B)		
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Discussion	n/a	
Conclusions	Carry forward to May 3, 2012 agenda.	
Action Items		Person Responsible
Put on May 3, 2012 agenda		Rebekah M. Stephens
		Deadline
		4/23/2012
4. Review of Draft Chapter – Progressive Employment		
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Discussion	Hugh Bradshaw is unable at this time to prepare a draft of this chapter due to work responsibilities. A draft will not be available for May 3, 2012 P&P committee meeting.	
Conclusions	Discuss with James Smith at May 3, 2012 P&P committee meeting an estimated time frame for availability of draft on this chapter. Do not put on agenda for May 3, 2012.	
Action Items		Person Responsible
Discussion with James Smith on projected availability of the draft chapter		Committee members
		Deadline
		05/03/2012
5. Review of Responses from Advocacy, Outreach and Education and Performance Review Committees		
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Discussion	n/a	
Conclusions	Carry forward to May 3, 2012 agenda.	
Action Items		Person Responsible
Put on May 3, 2012 agenda		Rebekah M. Stephens
		Deadline
		4/23/2012
6. Review of Chapter 301, "Counseling and Guidance"		
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Discussion	n/a	
Conclusions	Carry forward to May 3, 2012 agenda.	
Action Items		Person Responsible
Put on May 3, 2012 agenda		Rebekah M. Stephens
		Deadline
		4/23/2012

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7. Brief overview of SRC website			
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Discussion	n/a		
Conclusions	Carry forward to May 3, 2012 agenda.		
Action Items		Person Responsible	Deadline
Put on May 3, 2012 agenda		Rebekah M. Stephens	4/23/2012
8. Other Business			
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Discussion	n/a		
Conclusions	n/a		
Action Items		Person Responsible	Deadline
n/a		n/a	n/a
9. Adjournment			
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Discussion	n/a		
Conclusions	Meeting cancelled due to weather.		
Action Items		Person Responsible	Deadline
Draft minutes respectfully submitted to committee for approval		Rebekah M. Stephens	03/30/2012
Minutes approved by Policy & Procedure Committee		P&P Committee	5/3/2012
Approved minutes uploaded to website www.VTSRC.org		Rebekah M .Stephens	6/1/2012