

# Minutes – March 5, 2015

## SRC Policy and Procedure Committee

SRC Policy and Procedure Committee		
Thursday, March 5, 2015	9:30 am – 11:30 am	VABVI, 60 Kimball Avenue, South Burlington, VT 05403
Meeting called by	Meeting canceled	
Members Present	n/a	
Members Absent	n/a	
SRC Liaison	n/a	
SRC Coordinator	n/a	
Interpreters	n/a	
Speakers/Presenters	n/a	
Facilitator	n/a	
1. Today's Agenda		
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<b>Discussion</b>	There are a lot of changes expected around the WIOA (Workforce Innovation & Opportunity Act of 2014) and the Committee leadership decided it would be prudent to wait to meet until the new regulations are issued. The new regulations will have an impact on the VR Policy & Procedures Manual. The new WIOA regulations are expected to be issued by Spring of 2015.	
<b>Conclusions</b>	The P&P Committee will meet as scheduled on May 7, 2015.	
2. Approval of Minutes – November 6, 2014 and January 8, 2015 Committee Meetings		
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<b>Discussion</b>	Meeting canceled.	
<b>Conclusions</b>	Agenda item carried over to May 7, 2015 P&P Committee meeting.	
Action Items		Person Responsible
Put item on May 7, 2015 P&P Committee meeting agenda		Rebekah Stephens
		Deadline
		4/24/2015
3. Review of SRC Bylaws		
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<b>Discussion</b>	Meeting canceled.	
<b>Conclusions</b>	Agenda item carried over to May 7, 2015 P&P Committee meeting.	
Action Items		Person Responsible
Put item on May 7, 2015 P&P Committee meeting agenda		Rebekah Stephens
		Deadline
		4/24/2015
4. Discussion – “Consumer, Customer, Client” language in VR Policy & Procedures Manual		
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<b>Discussion</b>	Meeting canceled.	
<b>Conclusions</b>	Agenda item carried over to May 7, 2015 P&P Committee meeting.	
Action Items		Person Responsible
Put item on May 7, 2015 P&P Committee meeting agenda		Rebekah Stephens
		Deadline
		4/24/2015
5. Review and Discussion – Spending Guidelines Survey Results		
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<b>Discussion</b>	Meeting canceled.	
<b>Conclusions</b>	Agenda item carried over to May 7, 2015 P&P Committee meeting.	
Action Items		Person Responsible
Put item on May 7, 2015 P&P Committee meeting agenda		Rebekah Stephens
		Deadline
		4/24/2015
6. Other Business		
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<b>Discussion</b>	Meeting canceled.	
<b>Conclusions</b>	None.	

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**SRC Policy and Procedure Committee**

<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
None		n/a	n/a
<b>7. Adjournment</b>			
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<b>Discussion</b>	Meeting canceled.		
<b>Conclusions</b>	None.		
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
Submit draft minutes for approval by Committee		Rebekah Stephens	4/3/2015
Draft minutes uploaded to <a href="http://www.VTSRC.org">www.VTSRC.org</a>		Rebekah Stephens	4/3/2015
Draft minutes emailed to Committee Members		Rebekah Stephens	4/3/2015
Minutes approved by Committee		Committee Members	5/7/2015
Approved minutes uploaded to <a href="http://www.VTSRC.org">www.VTSRC.org</a>		Rebekah Stephens	5/15/2015