

# Minutes – October 1, 2015

## Vermont State Rehabilitation Council (VT SRC)

Vermont State Rehabilitation Council (VT SRC)		
Thursday, October 1, 2015	12:30 PM – 3:30 PM	Video Conference – VR Brattleboro, VR Rutland & VR Williston
Meeting called by	Adam Leonard, Vice-Chair at 12:40 p.m.	
Members Present	Sam Liss, Diane Dalmasse, Samantha Brennan, Ben Wimett, Julia Burakian, Spencer Lemons, Whitney Nichols, Alaina Clements and Sarah Launderville	
Members Absent	Olivia Smith-Hammond, P. Neal Meier, Martha Frank, Michele Hubert, Leslie Walker Mitchell and Patti Shane	
SRC Liaison	James Smith, DVR Budget and Policy Manager	
SRC Coordinator	Rebekah M. Stephens	
Interpreters	n/a	
Speakers/Presenters	Alice Porter, Manager VR Planning and Evaluation Unit	
Guests	Nancy Breiden	
<b>1. Agenda</b>		
-----	Adam Leonard	
<b>Discussion</b>	No discussion. Ben Wimett moved to accept. Spencer Lemons 2 <sup>nd</sup> .	
<b>Conclusions</b>	Today's agenda accepted.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
None	n/a	n/a
<b>2. Approval of Minutes – June 4, 2015 SRC Meeting</b>		
-----	Adam Leonard	
<b>Discussion</b>	No discussion. Sam Liss moved to approve. Whitney Nichols 2 <sup>nd</sup> .	
<b>Conclusions</b>	June 4, 2015 SRC meeting minutes approved.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Upload approved minutes to <a href="http://www.VTSRC.org">www.VTSRC.org</a>	Rebekah Stephens	10/09/2015
<b>3. Consent Agenda</b>		
-----	Adam Leonard	
<b>Discussion</b>	Consent agenda includes approved minutes – P&P Committee – May 7, 2015, Steering Committee – May 7, 2015 and Advocacy, Outreach & Education Committee – May 7, 2015 and Coordinator's report. No discussion. Sam Liss moved to accept. Spencer Lemons 2 <sup>nd</sup> .	
<b>Conclusions</b>	Consent agenda accepted.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
None	n/a	n/a
<b>4. Presentation &amp; Discussion – “Common Performance Measures”</b>		
1 hour	Alice Porter, Manager VR Planning and Evaluation Unit	
<b>Discussion</b>	Alice presented a power point presentation to the SRC. The Agency of Education for Adult Education, Department of Labor and VR will now be under the same Performance Measures. Each performance measure will receive a score – “the percent of the State adjusted goal achieved.” The “Unified plan” will set the goals. Each goal will be statistically adjusted using various criteria. VR will be measured based on “percent achieved” of the adjusted goal. “For each individual program indicator the proposed minimum performance level is 50%.” “For State-level program indicators the proposed minimum is 90%.” Failure to meet the performance levels will result in a financial penalty of “5% of the Governor’s Reserve Fund.” The “Governors Reserve Fund is a set-aside to be used for statewide activities, funded with up to 15% of annual award of DOL (Department of Labor) Title 1 funds.” The Unified Plan is due on 3/3/2016. At this time, development of the targets is undefined. The measures include 1. Employment Indicators, 2. Education Indicators and 3. Employer Indicator. The measures apply to VR consumers “Anyone that reaches plan status.”	

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Pre-plan youth will not be subject to the measures. The individual indicators will be applied “post-exit.” The VR definition of exit is “when case manager decides to close the case as either a rehab or because the customer has disengaged and there is no ongoing relationship between the individual and the program.”		
RSA (Rehabilitation Services Administration) 911 “data must be reported on all open and closed cases.” Data must be reported every quarter. “Once submitted, data cannot be corrected.” “Reporting requirements effective July 2016.”		
<b>Conclusions</b>	Very informative presentation. Thank you, Alice!	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
None	n/a	n/a
<b>5. Order of Selection</b>		
10 minutes	James Smith	
<b>Discussion</b>	No applications for services for category 3 individuals since last SRC meeting.	
<b>Conclusions</b>	No vote is required today.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
None	n/a	n/a
<b>6. Director's Report</b>		
20 minutes	Diane Dalmasse	
<b>Discussion</b>	Director's Report and WIOA update have been combined today. Pre-employment Transition Services is on track. All changes have been implemented. The role of the Youth Employment Specialist (YES) is being defined and simplified. VR had a very productive meeting this week with the Department of Labor and the Agency of Education. A “plan to plan” was put together as part of the process of developing the “WIOA (Workforce Innovation and Opportunity Act) Unified Plan. The deadline for the draft to be available for public comment is February 1, 2016. VR's senior management team and the regional managers met to discuss the “Common Performance Measures.” The meeting was very productive. The focus was on three areas “increasing average wages, improving job retention and improving services to employers.” VR is starting to identify the changes that will need to be made to the Policy and Procedures Manual. The SRC Policy & Procedures Committee will be very involved in this process. VR also needs to work on improving their their compliance with their case recording process. In alignment with this VR brought together the managers and supervisors for some casework training. Counselors were requesting more clarity around what is acceptable when doing the casework. This training has been long overdue. The purchase of AWARE is still in process. The contract is not yet signed. VR has been asked to present on the VT VR PETS program at the next CSAVR meeting in Seattle. Great news on the budget. VR had a lot more carry over funding then earlier anticipated. VR will be expanding education and training supports and “increasing our capacity to support job retention.” As of today VR has “assisted 1881 people to go to work.” Proposals around changes to the current Order of Selection (OOS) are in the works. James Smith will be drafting these proposals and presenting them to the SRC Performance Review Committee this month. Once PR has a chance to review the proposals then they will be taken to the full SRC for a vote.	
<b>Conclusions</b>	A lot of big changes. VR is stepping up and meeting the challenges head on.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
None	n/a	n/a
<b>7. WIOA Update</b>		
40 minutes	Diane Dalmasse and James Smith	
<b>Discussion</b>	The WIOA Update was combined with today's Director's Report.	
<b>Conclusions</b>	Please see above agenda item minutes.	

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Action Items		Person Responsible	Deadline
None		n/a	n/a
<b>8. Other Business</b>			
15 minutes	Adam Leonard		
<b>Discussion</b>	The election for the SRC Chair and Vice-Chair will take place during the December 3, 2015 full SRC meeting. Nominations for the positions are due by October 16, 2015. Sam Liss shared that the first legislatively mandated steps for MWPDP (Medicaid for Working People with Disabilities) were accomplished ahead of schedule. Sam also shared that NCIL is steadily moving forward with the Career ACCESS Pilot Project. Diane Dalmasse shared that VT VR is very interested in this initiative. A teleconference around this topic will be planned soon. Legislation has been introduced that may help reduce cuts to SSDI.		
<b>Conclusions</b>	Thanks for the updates, Sam.		
Action Items		Person Responsible	Deadline
None		n/a	n/a
<b>9. Parking Lot</b>			
10 minutes	Adam Leonard		
<b>Discussion</b>	No discussion.		
<b>Conclusions</b>	None.		
Action Items		Person Responsible	Deadline
None		n/a	n/a
<b>10. Round Table</b>			
5 minutes	Council Members		
<b>Discussion</b>	Sarah Launderville shared that the presentation was great. Alaina Clements agreed that it was a lot of great information. Spencer Lemons liked the dive into the “Common Performance Measures.” Adam Leonard was appreciative of Alice’s presentation and somewhat overwhelmed by the amount of changes and questions to be answered. James Smith appreciated the SRC members hanging in for this data intense presentation. Samantha Brennan shared that it was another great meeting and very glad to be part of it. Nancy Breiden was happy to hear about VT VR’s interest in providing tools to individuals for retaining their employment and taking advantage of the WIOA procedures around this. Sam Liss added that this might be a great opportunity to collaborate with the Governor’s Committee on Employment of People with Disabilities (GCEPD). Ben Wimett shared that he came away with a great feeling about the meeting today. Julia Burakian shared that she is looking forward to moving forward as a member of the SRC.		
<b>Conclusions</b>	Another great meeting.		
Action Items		Person Responsible	Deadline
None		n/a	n/a
<b>11. Adjournment</b>			
-----	Adam Leonard		
<b>Discussion</b>	Spencer Lemons moved to adjourn. Alaina Clements 2 <sup>nd</sup> .		
<b>Conclusions</b>	Meeting adjourned 3:04 p.m.		
Action Items		Person Responsible	Deadline
Draft minutes respectfully submitted for approval		Rebekah Stephens	10/30/2015
Draft minutes emailed to all Council members		Rebekah Stephens	10/30/2015
Draft minutes uploaded to <a href="http://www.VTSRC.org">www.VTSRC.org</a>		Rebekah Stephens	10/30/2015
Minutes approved		Council Members	12/3/2015
Approved minutes uploaded to <a href="http://www.VTSRC.org">www.VTSRC.org</a>		Rebekah Stephens	12/11/2015