

# Minutes – January 13, 2017

## SRC Executive Committee - Steering

<b>SRC Executive Committee - Steering</b>			
Thursday, January 13, 2017	12:30 pm – 2:00 pm	Phone Conference (meeting r/s from 1/5/2017)	
Meeting called by	Adam Leonard, Chair at 12:30 pm		
Members Present	Sam Liss and Diane Dalmasse		
Members Absent	n/a		
SRC Liaison	James Smith, DVR Budget and Policy Manager		
SRC Coordinator	Rebekah M. Stephens		
Interpreters	-----		
Speakers/Presenters	-----		
Guests	-----		
<b>1. Today's Agenda</b>			
-----	Adam Leonard		
<b>Discussion</b>	The Steering Committee meeting scheduled for January 5, 2017 needed to be rescheduled, as Diane Dalmasse and James Smith were unable to attend. Meeting rescheduled to January 13, 2017 via a phone conference from 12:30 pm – 2:00 pm. January 5, 2017 agenda items used for today's meeting. No discussion.		
<b>Conclusions</b>	Today's agenda accepted.		
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
None		n/a	n/a
<b>2. Approval of Minutes – November 3, 2016 Committee Meeting</b>			
-----	Adam Leonard		
<b>Discussion</b>	Adam noted an error in the date under agenda item #5. Discussion – 2017 SRC Meeting Agendas, Action Item #1 Deadline should read 12/23/2016 not 2017. Sam Liss moved to approve with correction. Adam 2 <sup>nd</sup> .		
<b>Conclusions</b>	Minutes approved with correction.		
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
Upload approved minutes to <a href="http://www.VTSRC.org">www.VTSRC.org</a>		Rebekah Stephens	1/20/2017
<b>3. Discussion and Approval – February 2, 2017 SRC Meeting Agenda</b>			
-----	Committee members		
<b>Discussion</b>	Diane Dalmasse will not be attending the February 2, 2017 SRC meeting. James Smith will do the Director's Report and FY 2018 Budget Update. Christie Skarie of the VR I-Team was invited to the February 2 <sup>nd</sup> SRC meeting to present on the "New Consumer Orientation". The presentation is not ready at this time. The Order of Selection agenda item will follow the FY 2018 Budget Update. It will make more sense that way. Additional time will be added to FY 2018 Budget Update and Disability Summit Update agenda items. Diane suggested inviting Hugh Bradshaw to the February 2 <sup>nd</sup> SRC meeting. Hugh will be able to provide an historical perspective around Governor's Summits. This perspective will help with the Disability Summit discussion on the agenda.		
<b>Conclusions</b>	Rebekah Stephens will update the draft agenda and distribute.		
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
Update and distribute draft agenda		Rebekah Stephens	1/20/2017
Invite Hugh Bradshaw to February 2, 2017 SRC meeting		Rebekah Stephens	1/13/2017
<b>4. Discussion – Election for New SRC Vice-Chair</b>			
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<b>Discussion</b>	Currently there are 3 potential nominees. The members discussed the SRC bylaws		

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requirement that either the Chair or Vice-Chair have a disability. Members discussed reviewing the bylaws and consider adding the language “The Chair or Vice Chair shall be a person with a disability <i>or the parent or immediate family member of a person with a disability</i> ”. New Vice-Chair will serve the remainder of Alaina Clement’s term. Alaina resigned from the SRC in December 2016. Election is on February 2, 2017 SRC meeting agenda.		
<b>Conclusions</b>	Rebekah Stephens will email all nominees to find out if they accept. Discussion around adding language to SRC bylaws to be included on a future P&P Committee meeting agenda.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Include Discussion – SRC Bylaws Article VII, Section 1 “The Chair or Vice-Chair shall be a person with a disability” on future P&P Committee meeting agenda	Rebekah Stephens	TBD
Email SRC Vice-Chair nominees regarding their acceptance of nomination	Rebekah Stephens	1/16/2017
<b>5. Discussion – Moving Youth Focused SRC meeting due to scheduling conflict</b>		
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<b>Discussion</b>	The SRC had planned to have a youth focused meeting on April 6, 2017. As it turns out, Vermont Family Network (VFN) is hosting a youth focused conference on April 5, 2017. VR’s transition counselors will be attending this conference. It will be difficult for them to miss work two days in a row to attend the VFN conference and then the SRC youth focused meeting the following day. Members discussed moving the youth focused SRC meeting to June. AWARE will be ready for a demonstration by April. Linking Learning to Careers will be available in June. This is an excellent fit for a youth focused discussion. Members would like VR managers to be invited to the October SRC meeting. The SRC would like to hear “What’s going on, What’s challenging and successful and What’s planned for the future” for each of the regions. Diane Dalmasse suggested Rebekah Stephens reach out to Tara Howe at VR. Tara will be able to provide information on panel invitees and other youth information for the youth focused SRC meeting.	
<b>Conclusions</b>	Rebekah will reach out to Tara Howe. AWARE demonstration will take place at April 6, 2017 SRC meeting. Youth focused meeting will take place on June 1, 2017. VR managers will be invited to October 5, 2017 SRC meeting.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Reach out to Tara Howe regarding youth focused SRC meeting	Rebekah Stephens	3/1/2017
Include “Discussion – Youth Focused SRC Meeting” on May Steering Committee agenda	Rebekah Stephens	4/21/2017
<b>6. Vote to Open Services – Order of Selection from December 1, 2016 SRC meeting</b>		
-----	Committee members	
<b>Discussion</b>	VR is unsure whether it will open services to Category 4, at this time. James Smith will be providing an update on the FY 2018 budget for the full SRC on February 2, 2017. VR will have a clearer answer regarding Category 4 services by February 2 <sup>nd</sup> . Also, the budget update should help the SRC understand VR’s financial outlook. No vote necessary today.	
<b>Conclusions</b>	Include Order of Selection on February 2, 2017 SRC agenda.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Include Order of Selection on February 2, 2017 SRC agenda	Rebekah Stephens	1/20/2017
<b>7. Progress Update – Disability Summit</b>		
-----	Sam Liss	
<b>Discussion</b>	A lot has been going on with the Disability Summit planning. About a week ago, Ed Paquin suggested that the SRC combine its disability summit with the Center for Disability and Community	

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<p>Inclusion (CDCI) summit scheduled for March or April this year. The CDCI summit will concentrate on employment issues related to developmental disabilities and intellectual disabilities. The SRC Disability Summit Planning committee, along with Hugh Bradshaw, discussed the possibility of combining the summits. They do not wish to combine the summits because “the CDCI summit will be more narrowly focused and the timeline for their summit is much to “tight” to allow for what we envisioned as the purpose and objectives of the SRC-sponsored summit.” “Diane (Dalmasse) and Hugh (Bradshaw) feel that perhaps we should postpone the SRC Summit to the Fall to allow for careful planning of a Summit with a broader theme. Perhaps in October to coincide with National Disability Employment Awareness Month?” (This language taken from email dated 1/6/2017 sent by Sam Liss to Adam Leonard, Jessalyn Gustin, Diane Dalmasse, Hugh Bradshaw and Rebekah Stephens) Diane explained that VR hosts a Governor’s Summit each year. It may be an opportunity for more public exposure if the SRC Disability Summit was combined with the VR event. The morning portion of the event could be the SRC Disability Summit with a specific invitee list; followed by a key note speaker lunch and a press conference. The Governor would be invited to the event. The VR Governor’s Summit usually takes place in the Fall. Hugh Bradshaw is involved with planning these events and could provide a great historical perspective on the topic. Sam has connected with Ed Paquin and informed him of the SRC’s desire not to combine the summits. Ed is fine with the SRC’s decision.</p>		
<b>Conclusions</b>	Update on the Disability Summit is included on February 2, 2017 SRC meeting.	
Hugh Bradshaw has been invited to attend.		
<b>Action Items</b>		<b>Person Responsible</b>
None		n/a
<b>8. Recruitment Update</b>		
-----	Rebekah Stephens	
<b>Discussion</b>	Good News! Appointments for Max Barrows, Michelle Paya, Jessalyn Gustin, Sherrie Brunelle and Martha Frank are official. Be It Remembered certificates have been received and sent to the appointees. There are only 3 outstanding applications currently. The new Governor’s administration has been contacted about the 3 remaining applications and I am awaiting a response. There are 3 open business representative slots. Diane Dalmasse suggested contacting 2016 Spirit of the ADA Award recipients to see if any of these 12 businesses are interested in sitting on the Council. Diane also suggested that a follow up contact from the SRC Chair may go a long in helping with this recruitment. Adam Leonard agrees.	
<b>Conclusions</b>	Rebekah Stephens to continue recruitment efforts.	
<b>Action Items</b>		<b>Person Responsible</b>
Continue recruitment efforts		Rebekah Stephens
on-going		
<b>9. Other Business</b>		
-----	Committee members	
<b>Discussion</b>	Diane Dalmasse mentioned that at the last VR senior management meeting, staff discussed the timeline for 8 or so 2017 projects.	
<b>Conclusions</b>	Diane Dalmasse will include a summary of this meeting in her Director’s report.	
<b>Action Items</b>		<b>Person Responsible</b>
None		n/a
<b>10. Adjournment</b>		
-----	Adam Leonard	
<b>Discussion</b>	Sam Liss moved to adjourn. Adam 2 <sup>nd</sup> .	

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<b>Conclusions</b>	Adjourned at 1:50 p.m.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Draft minutes submitted for approval	Rebekah Stephens	2/10/2017
Draft minutes uploaded to website <a href="http://www.VTSRC.org">www.VTSRC.org</a>	Rebekah Stephens	2/10/2017
Draft minutes emailed to Committee members	Rebekah Stephens	2/10/2017
Minutes approved by Committee	Committee members	3/2/2017
Approved minutes uploaded to website <a href="http://www.VTSRC.org">www.VTSRC.org</a>	Rebekah Stephens	3/10/2017