

**FINAL 2019
SRC Meeting Schedule**

*All meetings, unless otherwise indicated, are held on a Thursday.
Dates & Times may be subject to change

Date	Committee	Time	Location
January 3, 2019	Policy & Procedures Committee	10:00am-12:00pm	Waterbury VR HC 2 South 280 State Drive Waterbury, VT 05671 Cherry C - Room
	AOE Committee	12:15pm – 1:45pm	
	Steering Committee	2:00pm – 3:30pm	
February 7, 2019	Performance Review Committee	10:00am – 12:00pm	Waterbury VR HC 2 South 280 State Drive Waterbury, VT 05671 Oak - Room
	LUNCH provided	12:00pm – 12:30pm	
	Full SRC	12:30pm – 3:30pm	
March 7, 2019	Policy & Procedures Committee	10:00am-12:00pm	Waterbury VR HC 2 South 280 State Drive Waterbury, VT 05671 Cherry C - Room
	AOE Committee	12:15pm – 1:45pm	
	Steering Committee	2:00pm – 3:30pm	
April 4, 2019	Performance Review Committee	10:00am – 12:00pm	Waterbury VR HC 2 South 280 State Drive Waterbury, VT 05671 Oak - Room
	LUNCH provided	12:00pm – 12:30pm	
	Full SRC	12:30pm – 3:30pm	
May 2, 2019	Policy & Procedures Committee	10:00am-12:00pm	Waterbury VR HC 2 South 280 State Drive Waterbury, VT 05671 Cherry C - Room
	AOE Committee	12:15pm – 1:45pm	
	Steering Committee	2:00pm – 3:30pm	
June 6, 2019	Performance Review Committee	10:00am – 12:00pm	Waterbury VR HC 2 South 280 State Drive Waterbury, VT 05671 Oak - Room
	LUNCH provided	12:00pm – 12:30pm	
	Full SRC	12:30pm – 3:30pm	
September 5, 2019	Policy & Procedures Committee	10:00am-12:00pm	Waterbury VR HC 2 South 280 State Drive Waterbury, VT 05671 Cherry C - Room
	AOE Committee	12:15pm – 1:45pm	
	Steering Committee	2:00pm – 3:30pm	
October 3, 2019	12th Annual SRC Retreat LUNCH provided	9:30am – 3:30pm	LOCATION TBD
November 7, 2019	Policy & Procedures Committee	10:00am-12:00pm	Waterbury VR HC 2 South 280 State Drive Waterbury, VT 05671 Cherry C - Room
	AOE Committee	12:15pm – 1:45pm	
	Steering Committee	2:00pm – 3:30pm	
December 5, 2019	Performance Review Committee	10:00am – 12:00pm	Waterbury VR HC 2 South 280 State Drive Waterbury, VT 05671 Oak - Room
	LUNCH provided	12:00pm – 12:30pm	
	Full SRC	12:30pm – 3:30pm	

FINAL 2019 SRC Meeting Schedule

***All meetings, unless otherwise indicated, are held on a Thursday.
Dates & Times may be subject to change**

SRC COMMITTEE STRUCTURE

Advocacy, Outreach, & Education Committee (AOE):

This committee plans and recommends to the full SRC activities to be undertaken in the name of the SRC that:

- advocate for issues that affect the mission of the Division of Vocational Rehabilitation (DVR) and the people that DVR serves; and
- educate the general public and specific audiences about vocational rehabilitation and VR issues.

Any activities proposed or planned by the committee will be subject to review and approval by the full SRC before they are implemented. (The Advocacy, Outreach & Education Committee meets in the afternoon of the first Thursday of January, March, May, September and November, immediately preceding the Steering Committee meeting.)

Performance Review Committee:

This committee monitors and analyzes how well the Division of Vocational Rehabilitation (DVR) is serving its customers. It gives input to the full SRC regarding the development of measures of performance (including the Needs Assessment survey and customer satisfaction and employer satisfaction surveys), reviews available statistical data and measures of performance, and makes recommendations to the full SRC regarding the content of the State Plan. (The Performance Review Committee meets in the morning of the first Thursday of February, April, June, and December.)

Policy & Procedures Committee:

This committee systematically reviews and comments on all of the policies and spending guidelines that guide Division of Vocational Rehabilitation (DVR) personnel in their work. It also periodically reviews the SRC bylaws. (The Policy & Procedures Committee meets in the morning of the first Thursday of January, March, May, September and November.)

Steering Committee:

The Steering Committee oversees the function of the SRC. The committee plans the Council's meetings and acts on its behalf between full Council meetings. (The Steering Committee consists of the SRC co-chairs, the chairs of the SRC committees, the DVR Director, and the DVR liaison with the SRC; it meets in the afternoon of the first Thursday of January, March, May, September and November. Other members of the Council, though not members of the Steering Committee, are welcome to attend its meetings.)

For Directions to Waterbury VR go to: http://ddsd.vermont.gov/contact_us/directions

Questions?

Please contact:

Debra Kobus, SRC Coordinator
debra@littlebirdandbearofvt.com
802-734-1171
Approved 9/6/18